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**Job Title:** Trustee

**Job Type:** Part Time (approx. 6 three-hour meetings per year)

**Contract & Salary:** Voluntary

**DBS Check:** Successful applicants will be required to have an enhanced DBS check carried out.

We are looking for new Trustees to help run our small charity based in Norwich for adults with learning disabilities.

Recently two of our long serving and valued Trustees have announced their decisions to step down from our board. We are therefore looking to recruit two new trustees to take their place.

The charity has over 30 years experience of working in Norfolk and in that time a close-knit support network has evolved amongst our students, families, staff and volunteers. We are proud to be known as a welcoming, relaxed and supportive space where students feel free to take risks, make mistakes and learn from one another.

Our students take part in workshops designed to develop their core skills, build their self confidence and increase their independence. Through regular domestic skills, cooking, art, gardening, photography, film, graphic design and music activities our students are challenged to try new things and supported to fulfil their potential.

Our work is spread over three sites: our day centre which accommodates most of our activities; our domestic life skills centre where students practice specific skills around building independence; our allotment site where we grow fresh produce for use in our kitchen. The students also often benefit from trips out around Norwich and beyond including our annual week long holiday.

You can view a guided tour of our sites here:

https://www.youtube.com/watch?time\_continue=1&v=2RWgm27TX5I&feature=emb\_logo

Our students attend for anywhere up to 4 days a week and are able to choose the areas of study they want to pursue. We are a person centred organisation that works in dynamic ways to meet the changing needs of our students. Our students follow progression routes from our core subjects into more personalised training like our domestic life skills project. We work closely with partner organisations in our local community to offer our students a diverse range of opportunities and to support them into voluntary and work placements.

Our trustees work closely with our Manager to support and guide the day to day running of our services. Trustees attend regular meetings (approximately 6 per year) and are responsible for making sure that the Charity continues to meet its core aims and objectives. The trustees also make important decisions related to governance, finance, staffing and strategy.

Trustees are invited to join in with our students activities and often join us for public events, trips and even holidays.

We are looking for candidates who have an interest in working with people with disabilities and other marginalised communities. We welcome applications from people with skills and experience that could be useful to the Charity such as fundraising, finance, social enterprise, education and knowledge of the care and charity sectors.

We are an equal opportunities organisation committed to increasing diversity and will actively support and make necessary adjustments for applicants ordinarily disadvantaged by their protected characteristics.

If you would like to find out more information about the role and the organisation please contact Ed Harkness by:

Phone: 01603419996

Email: ed@steppingstonesproject.com

Or find out more about us by visiting our website at [www.steppingstonesproject.com](http://www.steppingstonesproject.com)