

## DBS Disclosure Price List

To register your organisation please complete and return the DBS sign-up form to  
[dbs@cbrsolutions.org.uk](mailto:dbs@cbrsolutions.org.uk)

**Our charges = Part 1 + Part 2 + Part 3**

<b>Part 1 – One Off Start Up Fee for online eDBS account</b>	
<b>New Organisation/Client</b>	<b>£70.00 + VAT</b>
<b>Voluntary Norfolk Members</b>	<b>£20.00 + VAT</b>

<b>Part 2 – Home Office fees per application (not subject to VAT)</b>	
<b>‘Basic’ Disclosure</b> (only available via online application)	<b>£23.00</b>
<b>‘Standard’ Disclosure</b>	<b>£23.00</b>
<b>‘Enhanced’ Disclosure</b>	<b>£40.00</b>
<i>Note - This fee is waived by the Home Office for qualifying Standard &amp; Enhanced ‘volunteer’ applications.</i>	

<b>Part 3 – CBR Business Solutions administration fees per application</b>	
<b>Online applications</b>	<b>£12.00 + VAT</b> <b>(discounts available for ‘bulk’)</b>
<b>Paper applications</b> (‘Standard’ or ‘Enhanced’)	<b>£15.00 + VAT</b> <b>(£13.50 + VAT for Voluntary Norfolk Members)</b>

### **Additional Charges**

- We can offer ISA Adult First Checks for those meeting the criteria:
  - Adult First requested **with** initial application: £6.00 (**DBS Fee**) + (£8.00+VAT) (**Admin Fee**)
  - Adult First requested **after** initial application: £6.00 (**DBS Fee**) + (£17.50+VAT) (**Admin Fee**)
  - External ID Validation for ‘Route 2’: £6.00 (**Check Fee**) + (£6.00+VAT) (**Admin Fee**)

Unlike many other Counter-Signatory bodies, CBR Business Solutions does not make you pay for your checks before submitting your applications.